



DARWIN COMMUNITY LEGAL SERVICE

ANNUAL REPORT 2015/2016





DARWIN COMMUNITY LEGAL SERVICE

OUR VISION

A community in which members
enjoy and are entitled to legal and
social justice.

OUR PURPOSE

To assist people who are
disadvantaged or marginalised
to access justice.



DARWIN COMMUNITY LEGAL SERVICE

Darwin Community Legal Service is open Monday to Friday 9am – 5pm, closed on public holidays. DCLS closes between xmas and new year.

After-hours legal advice clinics are conducted as follows.
Clinics are not conducted on public holidays, most long weekends and from late December until late January.

| | | |
|--------------------|----------|-------------------|
| Palmerston Library | Monday | 6:00pm - 7:00pm |
| DCLS Darwin Office | Thursday | 5:30pm - 7:00pm |
| Casuarina Library | Saturday | 10:00am - 11:45am |

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CHAIRPERSON'S REPORT

The 15/16 financial year was a year of many changes including new administrative arrangements for some of our funding, the move to new office accommodation including a partial refit, a new team of community lawyers in place of previous specialist “services” which in reality were one full or part time solicitor.

The board of directors commissioned a review to identify strengths and weaknesses of the organisation and its services. Review findings led the board to commission further work to update our human resources policies and practices and to redirect resources to current goals.

The board applauds the efforts of the broad coalition of people and organisations campaigning against cuts to legal assistance services. Significant funding cuts due to take affect from 1 July 2017 have not yet been reversed, but the campaign was successful in making legal assistance services funding a significant public issue which contributed to the decision to fund a range of new family and domestic violence related services.

DCLS is firmly connected to this community. As well as our valued partnerships with the Australian Government Solicitor and Clayton Utz, DCLS has strong links right throughout the legal profession and community sector in the Northern Territory. DCLS participates in a range of local, Territory and national networks, forums and committees, sharing ideas, knowledge and resources in pursuit of the common goal of justice for all in the NT.

Justifiably, we are immensely proud of our volunteer program – we have up to 70 volunteers registered at any one time, most of them local solicitors and barristers. Our patron, His Honour the Administrator, the Honourable John Hardy OAM hosted a function at Government House to thank and acknowledge DCLS volunteers and we are very grateful for this generous support.

We maintained National Association of Community Legal Services (NACLC) and the Certified Disability Advocacy Scheme (CDAS) accreditation, revising existing and creating new policies and procedures in order to meet the high standards required.

The board affirmed its commitment to the Strategic Plan, which will inform our planning in response to future cuts.

I am very grateful to my fellow board members who volunteer their support, time and expertise to this worthy organisation. Special thanks are extended to Rosemary Jacob and Paulette Goddard who retired after many years of service, and to Carmel Torney who resigned after a term as Chairperson. Their contribution is gratefully acknowledged. A warm thanks to our enduring and hardworking Executive Director, Caitlin Perry, who continues to go above and beyond the call of duty for this vital organisation.

Julie Davis DCLS Chairperson

EXECUTIVE DIRECTOR'S REPORT

2015-16 was a year of change and consolidation. We relocated our Darwin office and closed our one-person Nhulunbuy office. We completed the transition from being a group of one person specialist "services" to being a team of community solicitors, and updated our Advice and Casework Assistance Guidelines. Our three teams – Community Law, Tenants' Advice, and Aged and Disability Advocacy Services – worked alongside each other, providing different services but working towards a common goal.

Although we have closed our Nhulunbuy office, we will continue to provide Disability Advocacy Assistance in the East Arnhem region from our base in Darwin. Team members have already commenced a schedule of visits to the East Arnhem Shire to coincide with community events and meetings.

DCLS collaborates with other legal assistance services and community organisations to ensure that Territorians get the best possible access to justice within existing resources. We also identify priorities for new services and policies.

As well as facilitating pro bono assistance for our clients, DCLS continued its partnership with Clayton Utz to provide an employment law service, and with the Australian Government Solicitor's pro bono program to provide a Credit and Debt legal service. We also shared community information stalls, and helped to organise events and activities, such as the popular Rights on Show art exhibition.

We provided community legal education – via factsheets and booklets, radio programs, information stalls and community information sessions – across a broad range of topics including housing, legal issues for young LGBTI people, and tenants' rights.

Our Elder Abuse information trial continued, providing useful insights into the issue as it affects older people in the NT.

We hosted students on placement which can be a great opportunity for both student and DCLS. We get the benefit of an additional "worker", the student gains exposure to a range of legal issues unique to community legal centres.

Rights on Show - our annual Human Rights themed art exhibition – celebrated its 20th year. The exhibition facilitates the creation of many beautiful and evocative artworks for display. Importantly, it also offers opportunities for people to come together to talk about human rights, and discuss how they can be protected, and defended when they are infringed.

DCLS responded to a range of government enquiries, providing comment on issues as diverse as public housing policy, corrections legislation, and discrimination on the basis of sexuality and gender identity.

Our Green Team continued to work with all staff to reduce our energy costs and minimise our carbon footprint. Through our workplace-giving scheme, DCLS staff also assisted people in developing nations to establish micro-enterprises.

Each year we welcome new staff members and farewell departing employees.

In June we farewelled our principal solicitor, Gary O'Sullivan. We thank Gary for his contribution to DCLS over 5 years and wish him well for the future.

My sincere thanks to all DCLS staff for their hard work and dedication throughout the year, and to the Board of Directors who determine the overall direction of DCLS. Special thanks to the volunteers who turn up week after week, month after month - and in some cases year after year - to help us provide free legal advice to those most in need.

Throughout this report you will find details of the work we have undertaken to achieve our goals.

Caitlin Perry Executive Director

DCLS SERVICES SUMMARY

DCLS is a generalist community legal service that provides free legal information and advice on most non-criminal matters. We also have several specialist services. You can phone or drop in to get information about where to get help with a legal problem. If we can't assist you we will refer you to other services in the community that may be able to help you.

General Legal Service

The General Legal Services provides information, advice and casework in relation to a wide range of non-criminal matters, including employment and consumer law, and oversees our popular after hours free legal advice clinics.

DCLS's general legal service prioritises assistance to disadvantaged and marginalized people and communities, including people who are homeless or at risk of homelessness, and the LGBTI community.

As well as a broad range of civil law matters, the General Legal Services also provides specialist assistance in relation to:

Welfare Rights

Assistance to people who are unhappy with a decision made about their Centrelink (social security) payments including:

- The Aged Pension
- Disability Support Pension
- Parenting Payment
- Newstart Allowance
- Youth Allowance
- Austudy and Abstudy
- Other pensions and benefits

We can give information and advice about:

- Your rights with Centrelink
- Appealing decisions made by Centrelink
- Centrelink debts
- Income Management
- In some cases we can represent you before the Tribunal hearing your case



Marianne Foster. Soil in our streams.

Disability Discrimination

Assistance for people with disabilities and/or their representatives who feel they have been discriminated against because of their disability in the following areas:

- receiving goods and services
- education
- accommodation
- transport
- access to premises
- employment
- failing to accommodate a special need
- having a trained companion animal

Family Relationship Centre Legal Advice Service

Provides one off legal information and advice to people undertaking family mediation with the Family Relationship Centre Darwin.

The Family Relationship Centre Legal Advice Service is delivered by a panel of local family law specialists.

Information and referrals to the legal advice service are made through the Family Relationship Centre Darwin by phoning 8923 1400 or free call 1800 650 276, or visiting their offices at Ground Floor, 43 Cavenagh Street, Darwin.

Credit and Debt Legal Service

The Credit and Debt Legal Service is a joint initiative of the Darwin Community Legal Service and the Australian Government Solicitor's pro bono program.

The service is provided in response to the need for specialist legal advice for people affected by credit or debt problems and in recognition of the social problems arising out of credit and debt matters.

We can provide specialist legal advice to people having problems with:

- Debt recovery
- Mortgages and repossessions
- Loans or credit cards
- Payday or unsecured loans
- Bankruptcy
- Credit reporting
- The supply of goods and services
- Any other debt or credit legal problem

The Credit and Debt Legal Service can give you information, support, referrals and legal advice on:

- Your rights with regard to a debt
- Debt recovery procedures
- Loan disputes with banks or other lending institutions
- Bankruptcy
- Superannuation claims

Advice sessions are conducted every Tuesday and Friday at Darwin Community Legal Service. Appointments are by phone or face to face.



Anne Hewitson. Livered.



Darwin Community Legal Service staff.

Aged and Disability Advocacy Service

The Aged and Disability Advocacy Service is based in and provides services across the Top End of the Northern Territory including the East Arnhem and Katherine regions.

We assist older people or peoples with disabilities and their representatives who:

- Want to know about their rights and how to obtain them
- Receive Commonwealth funded aged care services in residential facilities or in the community
- Receive Community Home Support Program services.

Tenants Advice Service

DCLS's Tenants Advice Service (TAS) assists anyone who pays rent to live in a home in the Northern Territory. This includes private residential tenants, boarders and lodgers, public housing tenants, Indigenous community housing tenants, caravan park residents, and supported accommodation tenants. Appointments – face to face or by telephone – can be made by calling DCLS.

Community Legal Education

DCLS can provide community legal education sessions and resources on a range of topics.

2014-2017

DARWIN COMMUNITY LEGAL SERVICE INC. STRATEGIC PLAN

► OUR VISION

A community in which members enjoy and are entitled to legal and social justice.

► OUR PURPOSE

To assist people who are disadvantaged or marginalised to access justice.

GOALS

STRATEGIES

Provide high quality legal and related services

Provide legal assistance (referrals, information, advice and casework) that is:

- Appropriate
- Accessible
- Responsive

Identify obstacles to justice and options for reform

- Lobby
- Respond to policy development
- Initiate policy change and law reform
- Identify issues from clients and community
- Propose law reform

Promote understanding of legal rights and how to assert them

- Design and deliver appropriate Community Legal Education
- Disseminate CLE materials widely
- Ensure CLE is responsive to client/community needs and issues

Partner with people, organisations and community

- Initiate partnerships to meet individual and community needs
- Collaborate locally and nationally
- Network for economies of scale
- Exchange knowledge

Resource an effective, sustainable and supportive organisation

- Seek independent income
- Explore accommodation options
- Build policy capacity
- Recruit and retain accountable, supported and satisfied staff
- Meet national Community Legal Centre accreditation standards





GENERAL LEGAL SERVICE

Provide high quality legal and related services

During the year our team of Community Solicitors provided assistance in many areas of civil law. The emphasis was on employment law matters and welfare rights matters, with referrals from the Fair Work Commission and Fair Work Ombudsman keeping us very busy. DCLS Community Solicitors represented clients at conciliation conferences, where many received favourable settlements, including compensation and apologies.

Employment matters dealt with by our lawyers included unfair dismissal, general protections applications, discrimination law, breach of contract, and bullying.

DCLS Community Solicitors assisted clients with a range of other issues including motor vehicle property damage, credit and debt matters, bankruptcies, fines, infringements matters, consumer complaints and neighbourhood disputes.

DCLS assisted many clients with Centrelink related matters and represented clients in a number of AAT appeals during 2016, most of which concerned rejection of claims for Disability Support Pension (DSP). A significant number of those appeals related to clients with end-stage renal failure, and on a number of occasions we were successful in having decisions against these clients overturned. We also worked closely with social workers at Royal Darwin Hospital to assist patients, making many bedside visits to clients on dialysis.

Until December 2015, DCLS provided a regular weekly outreach legal clinic at St Vincent de Paul's Ozanam House, where information and advice could be offered to homeless people at an accessible location. Issues of concern included public space offences such as trespass, banning, and loitering notices, and infringements - all of which impact disproportionately on homeless people.

We also provided assistance with employment law, Centrelink welfare rights issues, children-in-care matters, complaints against police and other government departments, health complaints, discrimination, Domestic Violence Orders, and other violence - related matters such as Personal Violence Restraining Orders and victims-of-crime applications.

"We also worked closely with social workers at Royal Darwin Hospital to assist patients, making many bedside visits to clients on dialysis."



Identify obstacles to justice and options for reform

DCLS Community Solicitors provided feedback on the operation of laws and policies, particularly those we identified as having detrimental impacts on disadvantaged people and communities. We collaborated with federal and local homelessness legal services on a written submission which addressed begging laws, and other NT laws that disadvantage homeless people. We continued to advocate to the NT Police for the reinstatement of their Gay and Lesbian Liaison Officer position.



Promote understanding of legal rights and how to assert them

During the year, our lawyers provided a fortnightly information segment on TEABBA radio, on a broad range of legal issues including employment, discrimination, consumer leases and welfare rights. We also revised and updated a number of fact sheets, all of which are available on our website.

DCLS Community Solicitors provided legal information sessions about topics including credit and debt, welfare rights and employment matters, and addressed a number of organisations about DCLS services and our specialist areas of law.

During 2016 Law Week DCLS once again ran our popular workshop "Identifying Legal Issues for your Clients" which aims to provide community workers with the information and tools that will assist them to identify when their clients need legal assistance.

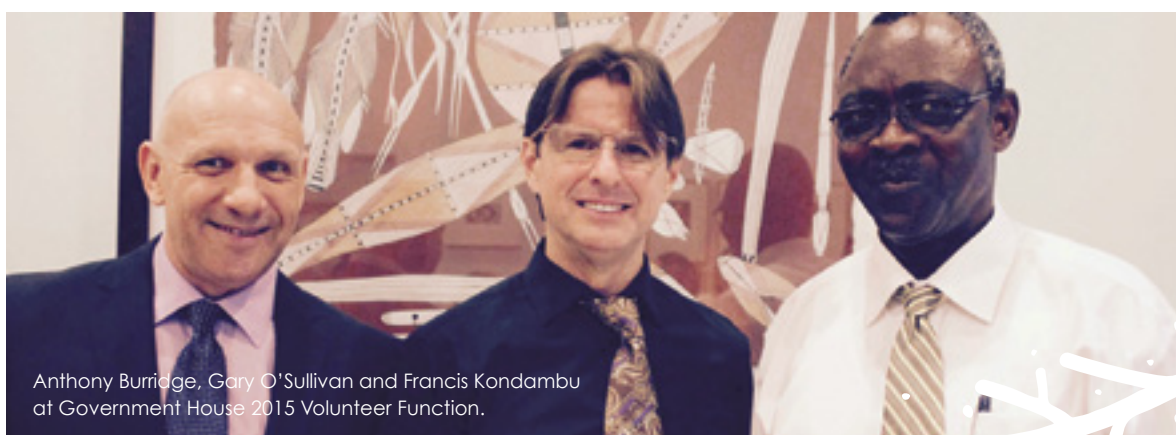
Top: Sam Teabba 2016.

Bottom: Andrew Smith at Close the Gap stall 2016.

Partner with people, organisations and community

DCLS attended numerous networking and stakeholder meetings including:

- Employment Law Network
- Darwin Region Accommodation Action Group
- National Welfare Rights Network
- Credit and Investment Ombudsman
- Impact of Methamphetamine on NGO Service Delivery in Darwin
- NT Department of Corrective Services Indigenous Languages Launch
- Language and the Law Conference
- Austin Asche Oration
- NT Human Rights Awards
- Golden Gavel Awards
- Government House DCLS volunteers function
- NT Law Society AGM and Christmas function.



Anthony Burridge, Gary O'Sullivan and Francis Kondambu at Government House 2015 Volunteer Function.

Resource an effective, sustainable and supportive organisation

All lawyers in the NT are required to undertake continuing professional development (CPD). During 2016, we developed an in-house legal training program which ensures that our lawyers spend some time doing in-depth research, and developing and delivering high quality presentations. It is a cost-effective way to ensure that all staff have a good understanding of recent developments in the law. Topics included tenancy, welfare rights, redundancy, time management, transgender issues in the NT and changes to the *Fines Act*.

DCLS solicitors attended a range of CPD sessions and also attended events such as the 2015 National Association of Community Legal Centres conference and the 2016 NT Community Legal Education Network Workshop.

In addition to legal matters, DCLS took the opportunity during 2016 to develop resources including advice and casework guidelines, which will assist staff to identify clients most in need of assistance.

We also designed comprehensive checklists for employment law, welfare rights and tenancy, to assist lawyers to gather relevant information from clients, and provide appropriate advice. The tenancy checklist includes diagrams illustrating the various permutations of tenancy arrangements, including shared housing, board and lodging, head tenancy and sub-tenancy.

In June we farewelled principal solicitor Gary O'Sullivan. We thank Gary for his contribution to DCLS over five years and wish him well for the future.



Examples of work undertaken by DCLS Community Lawyers

(names have been changed)

Compensation Received

DCLS assisted an Aboriginal man make a General Protections claim. Our client had been dismissed without being provided agreed employment training. He sought compensation and an apology - with assistance from DCLS he received both. Our client regained his confidence and is now happily employed with another employer and receiving training.

Steered towards settlement

Our client was a truck driver whose employment was terminated after he complained about rates of pay. The issue was complex involving multiple pay rates and secondment to the employer's clients. We commenced a General Protections action in the Fair Work Commission seeking compensation. The matter did not settle at conciliation and we prepared for hearing. This included an application for an order that the employer produce certain documents supporting our client's claim. The FWC ordered production of the documents leading the employer to offer an amount to settle rather than go to hearing. We negotiated a favourable settlement for our client who was very happy with the outcome.

A Class Act

We assisted G, a school student with autism, to return to school after an absence of several months. We advocated on his behalf and attended a number of meetings with his mother, the school staff, and senior Department of Education student support services staff. These discussions resulted in the department making building modifications to enable the school to accommodate G, and other students with special needs. DCLS has built close contacts with Department of Education staff, enabling us to quickly resolve issues around adjustments for children with disabilities.

A Helping Hand

We assisted Mrs T, to apply for financial guardianship of her intellectually disabled son Nathan following a number of unsuccessful applications. We worked closely with a community organisation who helped to Mrs T to write a budget for Nathan. As a result of our assistance Mrs T won financial guardianship of her son. She gained greater insight into how legal guardianship works and how to manage his finances.

Grandmotherly love

We assisted P, a homeless, elderly Aboriginal client with grandchildren in foster care, to have contact with her grandchildren and promote ongoing cultural and family visits.

Mitigating the pain

DCLS assisted J, who suffers from a chronic pain condition. His claim for DSP was rejected at first instance, and on subsequent review by Centrlink. The claim was again rejected on appeal to the Administrative Appeals Tribunal (AAT). DCLS appealed to the AAT (2nd Tier) and worked closely with our client's doctors to obtain detailed medical reports. In a great outcome, Centrelink granted J's DSP backdated to the date of his original claim.

Battling bravely

Ms L was one of a number of Indigenous clients diagnosed with end-stage renal failure whose claims for DSP were rejected by Centrelink. Her claim was twice rejected, despite the fact that she had a life expectancy of only three years, with no prospect of a transplant. Ms L suffered constant tiredness and fatigue and needed to spend many hours in dialysis, however she was determined to have capacity to work that made her ineligible for DSP. Following submissions by our lawyer the decision was overturned and payment of DSP was backdated to the date of the original application.



TENANTS ADVICE SERVICE

DCLS's Tenants Advice Service (TAS) assists anyone who pays rent to live in a home in the Northern Territory. This includes private residential tenants, boarders and lodgers, public housing tenants, Indigenous community housing tenants, caravan park residents, and supported accommodation tenants.



Provide high quality legal and related services

TAS experienced an ongoing high demand from tenants for legal information, and advice. We responded by providing high quality advice and casework assistance, and undertaking advocacy and negotiation on behalf of a wide range of clients.

Many clients had complex needs which required significant time and resources. We prioritise assistance to people most in need and focus on the investigation of matters most likely to test the scope of tenancy law and policies.

Tenants sought assistance in relation to a range of matters including:

- Repairs and maintenance
- Termination of leases
- Rental arrears
- Return of bond money
- Shared houses

Louise Benton Divine Union.

Identify obstacles to justice and options for reform

Some practical examples of this work during the year included:

- Communicating with the Commissioner of Tenancies (CoT) to seek an investigation into clauses identified in landlord residential tenancy agreements that are void, or inconsistent with the *Residential Tenancies Act* (NT) . We also formally complained of improper practices used by real estate agents against tenants.
- Conducting a review of public housing policies and tenancy agreements to initiate recommendations for reform for referral to the Department of Housing (DoH) . Most of this work was done in conjunction with the 'NT Legal Services Group' of NT- based community legal centres. TAS also provided feedback to DoH on a five year strategy for government housing programs.
- Attending interstate conferences where tenancy-related policy and law reform issues were discussed.
- Providing a submission to the NT Department of the Attorney General and Justice on a discussion paper proposing reforms to the *Caravan Parks Act*.
- Developing a detailed submission to the Public Accounts Committee of the Legislative Assembly of the NT in relation to an Inquiry into Housing Repairs and Maintenance on Town Camps.
- Participating in meetings with stakeholders to share ideas for reform of tenancy matters and other issues in Indigenous communities and town camps, and to educate people about these issues. Stakeholders included community legal centres, Indigenous community leaders, Indigenous organisations and housing providers.
- Maintaining membership of forums that lobby for tenancy law reform and policy reform, and collaborating with other member organisations including the National Association of Tenants Organisations (through which access is gained to National Shelter) and NT Shelter.

"We participated in meetings with stakeholders to share ideas for reform of tenancy matters and other issues in Indigenous communities and town camps."

Promote understanding of legal rights and how to assert them

TAS promotes its services and the understanding and assertion of tenants' legal rights. Key examples of this work include:

- Promoting TAS, through the NT Civil and Administrative Tribunal (NTCAT), Council on the Ageing, DoH, and NT legal assistance agencies and community services. This included referring clients to appropriate agencies, distributing publications, and letterboxing advertising flyers at various public housing apartment complexes.
- Visiting Indigenous communities in the Greater Darwin and Palmerston areas. This included an advertised community contact visit at Palmerston Indigenous Village where TAS staff went door-to-door to offer residents tenancy legal advice and casework assistance. Numerous cases were undertaken and favourable outcomes achieved.
- Hosting public information booths at events celebrating International Tenants Day, Closing the Gap, and the National Aborigines and Islanders Day Observance Committee (NAIDOC) week.
- Providing tenancy information, education and precedent submissions to NT community legal centres, social services, and tenants.
- Educating the general public on tenancy law and public housing policies through multiple NT News articles, and an article in the Global Tenant magazine. We also participated in the 'Law Spot', radio program hosted by the Top End Aboriginal Bush Broadcasting Association (TEABBA).
- Developing and publishing a series of short tenancy law education videos on YouTube.
- Drafting a compensation self-help kit for residential tenants to use in NTCAT proceedings.
- Drafting a fact sheet on making 'undue hardship' termination applications to NTCAT.
- Updating the tenancy chapter of the NT Law Handbook Online, hosted on Austlii.
- Collaborating with other NT community legal services to commence development of an online public portal to collate the educational resources of all services.
- Co-hosting the 2016 DCLS Law Week training workshops.
- Developing and presenting a detailed Tenancy Law in-house training resource.
- Reviewing a RentNT mobile app developed by NT Consumer Affairs.

Georgia YHMD.



Partner with people, organisations and community

TAS networks extensively to achieve our objectives. Where appropriate, we refer clients to other services and also receive referrals from them.

Resource an effective, sustainable and supportive organisation

TAS is a team of two full-time solicitors, one of whom is Team Leader, and one part-time advocate. While there was some staff movement, the TAS Team Leader has now been in the position for five years.

The TAS team works closely with other DCLS lawyers through weekly team meetings and file review meetings. TAS also participates in regular non-casework meetings. These activities foster a cohesive team environment in which TAS collaborates to fulfil team goals.

TAS reports to DCLS staff meetings, management team meetings, internal DCLS senior management, and the external TAS funding body. We are pleased to advise that our funding has been renewed for a further three years.

Abhishek Jain TAS Team Leader and Solicitor

TAS Case Studies

(names and places have been changed):

Security Deposit Returned

Mr C was a low-income client from a non-English speaking background. He contacted our service as a last resort to try and get his security deposit back after he had been unlawfully evicted. TAS drafted an application for the return of his security deposit and then successfully represented him at the Northern Territory Civil and Administrative Tribunal (NTCAT). The landlord was ordered to return the security deposit in full and our client was able to move out of his temporary emergency accommodation into more suitable private rental accommodation.

Negotiated Outcome

Mr E was an elderly Public Housing client in Alice Springs facing the real possibility of becoming homeless after eviction proceedings were commenced. TAS drafted a response on his behalf then represented him at NTCAT. An outcome was negotiated allowing for continuation of his tenancy and an agreement to comply with good behaviour conditions.

Mutually Agreed Lease Termination

Ms G was a hearing impaired client who came to our office one day in severe financial hardship as her partner had left their rented property. She could not afford the rent on her own. TAS drafted an urgent application to NTCAT to terminate the lease on the basis of hardship. This was not filed but sent to the estate agent with an invitation to negotiate. The estate agent agreed to a mutual termination without penalty.

Dispute Resolved

Ms J lives in an indigenous community in the Darwin area. She sought assistance to help with a long running dispute over a water bill. After months of negotiation by TAS staff with the relevant authorities TAS was successful in waiving our client's responsibility for the water bill that totalled nearly \$20,000.



AGED AND DISABILITY ADVOCACY SERVICE (ADAS)

ADAS provides advocacy, education, and community awareness activities across the Top End of the Northern Territory. This year saw some significant changes with the closure of our office in Nhulunbuy, and staff changes. Key elements of our work this year included:

- Assisting clients to understand fees for Home Care Packages and the new Consumer Directed Care model
- Assisting people transitioning from hospital to return home with appropriate supports
- Assisting with Advance Personal Care plans
- Assisting clients with choice and decision making, care options and service gaps

Our work in this area is illustrated by the following three cases studies

(names and places have been changed):

Fear of losing service

ADAS was contacted by Helen who was receiving a home care package. She had received a letter from the Department of Health advising of sanctions on her provider and was extremely worried that she and other consumers, would be left without a service. Helen had been very happy with the provider and could not understand why the sanctions had been imposed. After discussion with the department we were able to assure Helen that she would still receive her usual services from her usual carer, even though that person was now employed with another service. We also able to reassure Helen that if she was not happy, she could choose another service provider.

A compromise

ADAS assisted Enid who had recently suffered two severe strokes, leaving her with considerable loss of mobility, and with complex care needs. She had been in hospital for many months waiting for appropriate housing. Enid was from a remote community and desperately wanted to return home, however, she needed specialised care, which could not be provided in her community. After much discussion with the hospital and prospective disability providers we were able to secure Enid a place in a shared house with all the supports she needed, including support for her to return home for visits. While she was disappointed she would not be going home permanently, she was happy with the new house which was only a few minutes ride on her wheelchair to shops and to the homes of relatives.

Time to make the right decision

Gladys, a sprightly 79 year old, came to see ADAS with concerns about her care and support services. She said she received only minimal support and wanted to maintain her independence as long as possible, despite the fact that the care provider thought she needed more support. She said she had a very good relationship with her provider and was just seeking confirmation that she had a right not to increase her level of service until she really felt the need. After many discussions with Gladys we offered to meet with her and her provider. Gladys agreed to talk with her provider and care workers again and then make a decision. She subsequently contacted us say that she had agreed to increase her care 'a little bit more, but not too much more!'



Elder Abuse Information Line

The World Health Organisation defines Elder Abuse as:

“A single, or repeated act, or lack of appropriate action, occurring within any relationship where there is an expectation of trust which causes harm or distress to an older person”

Australian research estimates that between one and five percent of older people experience some form of elder abuse. While this is small in percentage terms, it constitutes an unacceptable number of older people suffering abuse and exploitation. (Victorian Department of Health 2013).

Common features of Elder Abuse are that the victim generally knows the perpetrator, and may be dependent on their abuser for care and services. While they want the abuse to stop, they may be reluctant to complain, because without the care they may have no option but to move into a nursing home.

The ADAS Elder Abuse Information Line has now been in operation for over a year. We have promoted the service widely, to aged care and disability service providers, allied health professionals, and the community generally. All have agreed that it is a much needed, and long overdue service. To date we have received over 40 calls from across the Northern Territory. While the NT has relatively small numbers of people over 65, ABS 2011 statistics note these are concentrated in Alice Springs and Darwin, followed by the Barkly and Litchfield regions. Our statistics indicate that the majority of our calls have been from the Darwin region, with smaller numbers from Alice Springs and Barkly region.

Elder Abuse case studies

Money gone forever

Lin came to our attention when a person in her community told us that she appeared to have some cognition issues, and that her nephew had recently moved from interstate to provide support, financial management, and assistance with maintaining her house. After a few weeks the nephew took Lin to the bank and, by deception, withdrew a total of \$10,000 from her account. Police advised Lin that she could take action against her nephew for obtaining money by deception. Despite being angry with her nephew Lin decided against taking action.

A spending spree leaves Mary without savings

Mary came to our attention through her care worker, who was concerned that members of Mary's family might take her key card to unlawfully access her considerable savings. These concerns were realized when the grandson used the card to finance a spending spree interstate. Mary was left without sufficient funds to purchase much-needed new items, including a fridge, washing machine and bed.



Specialist streams in Vocation, Education and Training (VET) courses

ADAS met with the Department of Education autism advisors and the Head of School Community and Children's Service Faculty of VET at CDU to discuss our ideas about increasing specialist streams in the Certificate III and IV courses in Aged and Disability. This concern arose from discussions with families and disability service staff about a need for more specialised training about autism in particular. Staff from CDU and the department were very supportive of the idea and we are continuing these discussions.

Education and Community Awareness activities about Elder Abuse

ADAS provided education sessions about Elder Abuse to aged and disability service providers, to the NT Legal Aid Commission in Palmerston, and to the Office of Senior Territorians. ADAS participated as panel member on an Elder Abuse forum hosted by Council on the Ageing, attended the Elder Abuse Conference in Alice Springs, participated in activities for World Elder Abuse Awareness Day, and met with the newly appointed Aged Care Complaints Commissioner in Melbourne, and with the Anti-discrimination Commissioner in Darwin.

ADAS will seek further funding for the service and will continue to promote it as widely as possible.

National Disability Insurance Scheme (NDIS)

The trial in the Barkly Region has been completed, and our advice is that a number of providers have agreed to participate in the scheme. In the Northern Territory the NDIS will be rolled out geographically, with clients move to the scheme at different times, depending on where they live. The transition to full-scheme will commence on 1 July 2016, with continued roll-out in the Barkly region.

Deliver accessible and useful community legal education

ADAS provided specifically tailored education and community awareness sessions to seniors and CALD seniors groups, students, allied health professionals and the general public on issues such as resident's rights, disability service standards, Advance Personal Plan, guardianship and ADAS and DCLS services. We developed power-point presentations on particular topics for specific audiences, and ensured information was kept up-to-date. Feedback was overwhelmingly positive.

We distributed around 2000 brochures, including our fact sheets on Wills and Guardianship and other promotional material to the aged and disability community. We continued to support consumers to understand the changes to Consumer Directed Care and the transitional arrangements for consumers to join the National Disability Insurance Scheme.

"We continued to support consumers to understand the changes to Consumer Directed Care and the transitional arrangements for consumers to join the National Disability Insurance Scheme."



Caitlin Perry and Lorraine Gibbs in Nhulunbuy.

Model an inclusive, respectful, equitable and satisfying work environment

Staff met regularly for casework meetings, staff meetings and in-house training opportunities. We attended aged care webinars, LGBTI (spell out lesbian, gay, bisexual, trans, and intersex) awareness training, and our Rights on Show art exhibition. We also successfully completed a further NDAP surveillance audit.

Promote an accessible, visible and responsive organisation

ADAS continued to participate in local community events to promote the service as widely as possible. We provided practical, plain English information to assist older people and people with disabilities to understand and assert their rights.

During 2015/2016 our activities included:

- NAIDOC celebrations at Juninga Aged Care Centre
- Disability Awareness Festival
- Carers Week
- Seniors Month expos
- Multicultural morning teas
- Media appearances including ABC radio and TEABBA
- World Elder Abuse Awareness Day
- Mental Health Coalition Forum
- Mental Health Week

We maintained strong relationships with a range of government and community agencies, attending forums, events and meetings throughout the year including:

- Aged Care Quality Agency
- Darwin Aged and Disability Services (DADS) network
- Council on the Ageing (COTA) forum on Advanced Personal Plan
- OPAN (Older Person Advocacy Network) teleconferences
- COTA expo
- Happiness and wellbeing markets
- Royal Darwin Hospital Rehabilitation Services open day
- Office of Senior Territorians Ministerial Advisory Council meetings
- Federation of Ethnic Community Councils Australia (FECCA) consultations
- Senate hearings regarding the NDIS
- Top End Community Care forum
- National Disability Insurance Scheme (NDIS) and National Disability Services (NDS) forums
- Nhulunby Service providers morning tea
- Living well with Dementia forum
- Community Aged Care forum

Lorraine Gibbs Senior Advocate/Team Leader
Aged and Disability Advocacy Service

OUTREACH WORKER'S REPORT

The Outreach Worker makes connections across the community, establishing co-operative relationships with legal, arts and community service organisations, government departments, Indigenous communities, and culturally and linguistically diverse communities. The Outreach Worker also co-ordinates the annual human rights themed art show, Rights on Show. Key achievements this year included:



Assisting the Principal Solicitor to co-ordinate the 'Identifying legal issues for your clients' Law Week 2016 event, which was attended by 75 people. The new format generated a positive response, and resulted in referrals to our legal services.

Applying for Community Benefit Fund Public Purposes Trust grants for special activities, or for purchases such as a box of children's toys

Promoting DCLS generally and 'Rights on Show' in particular by distributing brochures, fact sheets, and drop-in fliers, maintaining the DCLS Facebook page, publicising events, and thanking collaborators.

Organising Community Legal Education (CLE) on consumer rights, tenancy, remote tenancy, welfare rights, and credit and debt issues with DCLS solicitors. Speaking at Seniors' Week 2015 'Know Your Rights' forum with the Welfare Rights solicitor.



Engaging groups, by presenting information sessions at:

- Palmerston and Rural Youth Network
- Multicultural Council of the Northern Territory
- Carers NT
- MiPlace
- Melaleuca Refugee Centre
- Top End Mental Health Coalition
- Somerville Community Services
- Lakeside Drive Community Garden
- Malak Community Dinner
- Sunrise Program
- Catholic Care
- Uniting Church
- Henbury School
- Council of the Aged NT
- Ozanam House
- Rotary Club
- Alzheimers Australia NT

Left: DCLS Staff at an information stall. Right: NAIDOC Week stall with DCLS Andrew Smith and NAAFLS staff.

Co-ordinating World Down Syndrome Day project with Down Syndrome NT, including a Random Act of Kindness community activity and an article in the NT News.

Running an information stall in Darwin Mall for International Tenants' Day and writing a media release to promote this event.

Representing DCLS on the Disability Awareness Festival committee, co-organising quiz night and role-play activities.

Running interactive stalls at:

- Casuarina Secondary College Expo
- World Refugee Day with Top End Women's Legal Service (TEWLS) and Northern Territory Legal Aid Commission (NTLAC)
- Multicultural Council NT Open Day and meetings
- Harmony Day with TEWLS and NTLAC
- National Aboriginal and Islander Day Observance Committee (NAIDOC) with NT Anti-Discrimination Commission, NTLAC, TEWLS, North Australian Aboriginal Family Legal Service (NAAFLS)
- Homeless Person's Week
- Youth Homelessness Matters Day
- Schizophrenia Week
- Close the Gap
- Nightcliff Seabreeze Festival
- International Women's Day with TEWLS
- Elder Abuse Day at Casuarina Square
- Disability Awareness Festival

Assisting in the presentation of an event for Disability Awareness Festival in Katherine with DCLS's Aged and Disability Advocacy Service.

Updating resources such as the NT Complaints booklet, NT Shelterme, Feeling Blue, and the Community Diary.

Writing grant applications, articles and media releases about DCLS services, events and 'significant days' to agencies, newsletters, email lists, *Off the Leash*, NT News, radio stations, and television stations.

Assisting the community solicitor to present Community Legal Education at 'Sex and the Law' for Family Planning NT workshops for nurses and doctors. Assisting solicitors prepare and deliver a CLE session on International Day Against Homophobia and Transphobia about legal issues for young trans people in the NT.

Reaching out to diverse communities with Multicultural Council of the Northern Territory (MCNT) CLE sessions. Attending Melaleuca Refugee Centre meetings, Multicultural Advice Forums and Red Cross Refugee Support Network meetings.

Engaging in community activities at Nightcliff Seabreeze Festival and co-ordinating stalls with TEWLS, NAAFLS, NT Anti Discrimination Commission, NTLAC.

DCLS at Nightcliff Seabreeze Festival





Working with Bagot Council, Department of Human Services, Yilli Rreung, Ironbark and Larrakia Nation to facilitate access to DCLS. Holding stalls at communities for NAIDOC Week including Palmerston Indigenous Village and Yilli Rreung.

Hosting 'Rights on Show' floor talks, public programs, and tours for the Administrator of the Northern Territory, Department of Immigration and Citizenship staff, and various schools including students from Namarluk School. Participating in two ABC Radio interviews, including one promoting the Rights on Show People's Choice winner.

Participating in the Community Legal Education NT network, sharing DCLS Community Legal Education resources, and networking with Community Legal Centres and services.

Co-ordinating Law Spot radio program at Top End Aboriginal Bush Broadcasting Radio (TEABBA), focussing on changes to laws and people's rights and responsibilities, including Lesbian, Gay, Bisexual, Transgender, Intersex and Queer rights, credit and debt, welfare rights and tenancy. DCLS staff assisted with writing scripts and co-presenting.

Organising a showcase of DCLS CLE materials for the NTLAC roadshow.

Presenting at the NT Community Legal Education Network workshop and the 2015 National Association of Community Legal Centres conference about Rights on Show.

DCLS staff and volunteers, Government House Volunteer Function 2015.



NT LAW HANDBOOK ONLINE

A major project for DLCS this year was the production of the Law Handbook Online (LHBO). This was a collaboration between the Australasian Legal Information Institute (Austlii), NT Legal Aid Commission, and DCLS, and received funding from the NT Law Society Public Purposes Trust.

The Law Handbook was first published by DCLS and NTLAC in 1993, with the last paper version published in 2008. The handbook has been an invaluable resource for finding the law on a wide range of topics. However, as with all published legal texts, over time it became increasingly dated.

Austlii uploaded the 2008 version and then created a wiki style platform to enable contributors to update it online. References in the text were hyper-linked to primary legal materials held on the Austlii site.


DCLS staff and volunteers contributed a significant number of chapters on welfare rights law, credit and debt, housing, and aged care. While many hours were spent in writing and editing the documents, it was a rewarding task and we were pleased to celebrate the launch of this resource at Parliament House in May 2016.

The NT Law Handbook on Line is available free of charge at www.ntlawhandbook.org



For **FREE** online legal information go to...

The NT Law Handbook
www.ntlawhandbook.org

GREEN TEAM

Once again, DCLS has pledged its commitment to reducing its carbon footprint, as we strive to minimise our use of resources.



Ingrid Nadjarian, Mini cacti garden.

We encourage staff to 'read from the screen' and only print where necessary. We also load our printer with waste paper for printing of drafts, and use recycling bins for non-confidential waste throughout the office.

Mary Hawkins

RIGHTS ON SHOW 2015



C.W. Sandman, ROS 2015, Winner Human Rights Award.

The theme for the 21st annual Rights on Show was *Soil – can you dig it?* The fact that we received over 200 entries, many by community groups, is testament to the strong following Rights on Show (ROS) has built up over the past two decades. This inclusive and impressive DCLS production provides an important opportunity to strengthen our relationships with clients, service providers and governments.

Public program

Guided tours were conducted for visitors including DCLS Patron His Honour, the Honourable John Hardy OAM, Administrator of the Northern Territory and Mrs Marie Hardy. Tours were also conducted for Henbury School students, and asylum seeker groups from Wickham Point. Presentations by ROS workers at Bleydin Immigration Detention Centre, and at a number of schools and community groups, increased the levels of participation by artists and staff alike.



Diversity of entries

Talks to community groups and schools remain an important part of networking and promoting the show. This is demonstrated by the fact that all schools who were given a presentation entered artworks. Participants included Total Recreation, Henbury School, Tivendale School, Anula Primary School, St John's College, DASSAN, NT Correctional Facilities, Don Dale, various mental health groups, foster care groups, local established artists.

There was a great diversity of responses to the theme. Artworks addresses issues including mental health, domestic violence, asylum seeker rights, stolen generation, land rights, mining and fracking, anti-uranium mining, environmental rights, children's rights, animal rights, and nutrition.

School participation

Many students entered the exhibition, toured the show, and were given the ROS Human Rights education kit.

Assistants

Volunteers, sponsors, and businesses who discounted their services all helped make the show a success. The NT Anti Discrimination Commission in particular donated many hours of staff time to typing the catalogue.

Opening night

Opening Night was a huge success with over 200 attendees enjoying fine catering, and music from the Mark Gray band. A Welcome to Country was offered by Larrakia elder June Mills, and Ben O'Loughlin of William Forster Chambers carried out the role of MC in fine style. Charles Darwin University lecturer and filmmaker Dr Birut Zemit's speech was also well received.



Top: Angela Bruhn. Fifty shades of NT soil.
Bottom: Aly de Groot. A new Leaf.



Left: Jennifer Payne. Frack off. Winner People's Choice Award.
 Right: Milkwood Steiner School. The seed gnomes.
 Bottom: David Gardiner. Blue scorpionsgela.





Award Winners

Rights on Show Award
David Henry

Human Rights Award
LW

Ian Tranthem Award
Aly de Groot

Secondary School Award
Belinda Lay

Primary School Award
Milkwood Steiner School

Judges Commendation
Ebony Hollemans

Judges Commendation
Gavin Harrison

Judges Commendation
Kaylah Motlop

Highly Commended
David Gardiner

Highly Commended
Mahali Giallouris

Highly Commended
Pip Hodge

People's Choice
Karl Schaetti (joint winner)

People's Choice
Jennifer Payne (joint winner)



David Henry. Walking on. Winner Rights on Show 2015

2015 Coordinator
Saskia Strange

2015 Hanging Curators
Saskia Strange, Matthew
van Roden, Sarah Pirrie,
Shilo McNamee

2015 Steering Committee
Caitlin Perry, Sarah Pirrie,
Saskia Strange, Frieda Evans,
Shilo McNamee

Judges
Matthew van Roden
Paul Johnstone

Master of Ceremonies
Ben O'Loughlin, assisted by
Caitlin Perry

Welcome to Country
June Mills

Guest speaker
Dr Birut Zemits, a lecturer
at CDU and filmmaker.

Music
Mark Gray Band

Catalogue introduction
Ron Mitchell

Photography
Aiko Strange

Poster and Invitations
Tarz McDonald – Tarzan
Designs Jungles

Catalogue
Tarzan Designs Jungles -
printed at Copytime Darwin

Thank you to our 2015 Sponsors

William Forster Chambers – special
thanks for sponsoring the bar
Department of the Attorney
General and Justice
Anti Discrimination Commission NT
Gerry Wood MLA
Lynne Walker MLA
Lauren Moss MLA
Northern Territory Government
Paul Johnstone Gallery
EcOz Environmental Services
Community Justice Centre
Tactile Arts NT
Cool Mob
Bunnings Darwin Airport
Northern Centre for
Contemporary Art
Darwin Visual Arts Association
The Exhibitionist
The Roma Bar
The Cavanagh Hotel
Copytime Darwin

Thanks to all DCLS Staff and volunteers for
their assistance:

Aiko Strange, NT Anti Discrimination Commission
staff, Sarah Pirrie, Matthew van Roden, Shilo
McNamee, Sue Brownlee, Alia Tutty, Kerrie Taylor,
Shelley Eder, Namckha Gyaltzen, Kunga Tsering,
Arya Tuckey, Caitlin Weatherby-Fell, Zoe Kent,
Mary Hawkins, Andrew Smith and Jess Cuneo.

Special thanks to

Supreme Court of the Northern Territory
Supreme Court Sheriff and staff, MSS Security.
Simon Lutz - Cavanagh Hotel, Patty Ring -
Roma Bar Catering and Duane Preston Sound.

David Nicholls. Soilutions.



VOLUNTEER REPORT

DCLS was established by volunteers and continues to rely on volunteers to ensure our services are as widely available as possible. Thanks to our dedicated volunteers, we can provide accessible and free legal advice on a broad range of matters to people in the Darwin region.



James Mingo Nasir, My country.

Volunteer lawyers provide free legal advice at one of our three after hours advice sessions each week. Local barristers and solicitors are assisted by a number of non-lawyer volunteers who provide administrative and research assistance to the volunteer lawyers at each advice session. It's rewarding for the volunteers and helps people get access to justice.

Throughout the year our free legal advice sessions have been well attended and many clients have been assisted, by our volunteers generously providing their time and expertise.

We held two induction evenings for new volunteers that were so well attended, we have not needed another one. It's encouraging to see so many people know about our services and are keen to help.

Our annual event to thank our volunteers took place on Wednesday 30 September 2015. The function was hosted by His Honour, the Honourable John Hardy OAM, Administrator of the Northern Territory, and Patron to DCLS. We gathered inside at Government House and enjoyed a sociable evening with everyone.

Maureen Wright Volunteer Co-ordinator

LIST OF VOLUNTEERS 2015/2016

Thanks to our dedicated volunteers

| | | |
|------------------|-------------------------|------------------------|
| Svetlana Abella | Matthew Hubber | Asheesh Shawel |
| Elsa Adshead | Bahareh Jaber | Jacinta Johnson |
| Hugh Bond | Peter Orr | Sarah Morton |
| Bill Piper | Gene Truan | Emma Farnell |
| Marguerite Bowen | Ron Hope | Tom Silvester |
| Anthony Burridge | Sem Truan | Melanie Warbrooke |
| Lee Campbell | Carmen Jap | Tamara Spence |
| Jessica Cox | Elizabeth Levy | Sarah Morris |
| Carl O'connor | Alexandra Lillis | Ninik Stroud |
| Ben Collinson | Dylan Walters | Caitlin Weatherby-Fell |
| Sharelle Coonan | Nadia Lim | |
| Tahnee Coonan | Jackie Fryar | |
| Ahmad Dostizada | Douglas Lovegrove | |
| Michelle Duggan | Lindsay Allan-Mcconchie | |
| Pia George | Mirjana Medic | |
| Rachel Gleeson | Ribuna Mick | |
| Dominic Gomez | Ron Lawford | |
| Judith Davison | Ian Lindsay | |
| Tammy Wong | Lachlan Peattie | |
| David Desilva | Greg Macdonald | |
| Imogen Taylor | Clarissa Phillips | |
| Elisha Harris | Rebecca Preston | |

PRO BONO ASSISTANCE FOR DCLS

As well as facilitating pro bono assistance for our clients, DCLS received pro bono assistance for organisational matters during 2015-2016.



Winsome Jobling, Sediment.

Particular thanks in 2015/2016 go to:

- Emma Farnell and Dominic Gomez from Ward Keller who provided advice in relation to the lease for our new office.
- Australian Government Solicitor (AGS) Darwin who assisted us in relation to a number of legal matters throughout the year including arrangements to close our office in Nhulunbuy and the lease for our new office accommodation.
- AGS's Pro Bono Program – AGS sends a solicitor to DCLS 2 days a week to provide a Credit and Debt Legal Service.
- Clayton Utz Darwin for use of their meeting room.
- LSNT for regular use of its Council Room and assistance with meeting preparation.

DCLS SOCIAL CLUB

The DCLS Social Club organised a staff lunch and lawn bowls event. This was a fun way for staff to bond with one another and enjoy Darwin's dry season together outdoors. Lunch was a combination of unique home cooked meals and catering.



The 2015 Christmas lunch function was also a hit with staff treated to a sumptuous meal, drinks, games and festive celebrations.



A Harmony Day 2016 staff lunch was also organised to celebrate multiculturalism. Staff brought a unique dish to share with everyone.

Numerous morning and afternoon tea functions were also conducted to celebrate staff birthdays and significant events, welcome new staff and bid departing staff farewell.

Abhi Jain DCLS Social Club Committee



Above: Staff 2015 Christmas lunch.
This image: Harmony Day event at Palmerston.



DCLS STAFF 2015/2016

Caitlin Perry
Executive Director

Gary O'Sullivan
Principal Solicitor
(until June 2016)

Mary Hawkins
Community Solicitor and
Acting Principal Solicitor
(January – June 2016)

Sue Brownlee
Administrator and Acting
Executive Director
(until January 2016)

Dianna Burley
Systems Manager

Maureen Wright
Front desk/Volunteer
Co-ordinator

Lisa Lock
Casual Admin

Alice Wade
Casual Admin

Saskia Strange
Outreach Worker

Priscilla Lavery
Community Solicitor

Shelley Eder
Community Solicitor
(until February 2016)

Clare McKenzie
Community Solicitor
(until April 2016)

Joni Gear
Casual Community Solicitor
(January – June 2016)

Sam Salvidge
Casual Community Solicitor
(January – June 2016)

Abhishek Jain
Tenants' Advice Service
Team Leader/Solicitor

Lokesh Kashyap
Tenancy Solicitor

Andrew Smith
Tenant Advocate
(from October 2015)

Caitlin Weatherby-Fell
Tenant Advocate
(until September 2015)

Aged and Disability Team

Lorraine Gibbs
Team Leader and
Senior Advocate

Janet Brown
Aged and Disability
Advocate

Jodie De Busch
Aged and Disability
Advocate
(until October 2015)

Gail Marsh
Casual Aged and
Disability Advocate

Jennifer Peers
Advocate (Nhulunbuy)
(until February 2016)

DCLS BOARD OF DIRECTORS 2015/2016

The Board of Directors has responsibility for the governance of Darwin Community Legal Service. It oversees the strategic direction of the organisation, monitors performance and accountability, maintains viability, and ensures compliance with legal requirements and ethical standards.



Pip Hodge, ROS 2015 artwork, Winner - Highly Commended.

*Members are elected
for two years.*

Members appointed to fill casual vacancies are appointed until the next AGM. The 2015 AGM was held on 23 November 2015.

For the period of this report, the following people volunteered their time and skills fulfilling these responsibilities.

Carmel Torney
Chairperson, elected AGM 2015,
resigned 30 May 2016

Frieda Evans
Treasurer and Public Officer

Julie Davis
Secretary, Chairperson from 6 July 2016

Paulette Goddard
Member, resigned 19 October 2016

Rosemary Jacob
Member, retired at AGM 2015

Julie Hansen
Member, elected at AGM 2014

Ippei Okazaki
Member, elected AGM 2015

Ilonka Guse
Member, elected AGM 2015

Mieke Dixon
Member, elected AGM 2015

WORKPLACE GIVING SCHEME - KIVA

DCLS staff have again shown their generosity towards disadvantaged people in far-flung corners of the world through donations to the Kiva group. Kiva is a US-based non-profit organisation which links lenders like us to borrowers in countries around the world.



DCLS staff with KIVA piggy bank.



So far we have lent \$US550 to 22 borrowers in 16 countries. Our loans are made mostly to women, and we think carefully about the purposes of each loan. Generally we lend for purposes such as like building toilets, which will improve a family's health and wellbeing, and to support the purchase of income producing assets such as farm animals.

Kiva advises that Tajikistan, one of countries we lend to, is the poorest country in Central Asia with an average annual income of just \$US2,800. Over 40% of its income is derived from remittances sent home by people, mostly men, working abroad. DCLS lent money to Ms Dilafruz, whose husband is a migrant worker in Russia, to buy a sewing machine so that she could make an income sewing clothes.

Mary Hawkins on behalf of DCLS staff

FUNDING IN 2015/2016

DCLS Inc receives funding from the Australian Government and the Northern Territory Government, as well as donations, grants and sponsorships from a range of sources.

The Commonwealth Government provides and the Northern Territory Government's Department of Attorney-General and Justice manages funding for our general legal service.

The Aged and Disability Advocacy Service is funded by:

- Commonwealth Department of Social Services National Disability Advocacy Program
- Commonwealth Department of Health National Aged Care Advocacy Program
- Commonwealth Department of Community Home Support Program
- NT Department of Health Disability Services Program

Funding for the Tenants' Advice Service is managed by the NT Department of Attorney-General and Justice.

As per Section 388 of the *Legal Profession Act 2006*, DCLS received an allocation of funds from the Legal Practitioner Fidelity Fund. These funds contribute towards general operational and staffing costs.

We received a grant from the NTG's Community Benefit Fund to cover the cost of design and printing of the catalogue for Rights on Show 2015.

Rights on Show 2015 received sponsorship and donations from a range of local services and suppliers, without which our human rights themed art show would not be possible. A full list of sponsors is included in the Rights on Show 2015 report.

Audited Financial Statements for 2015/2016 are included in this Report.

Thanks to all our funders and sponsors.

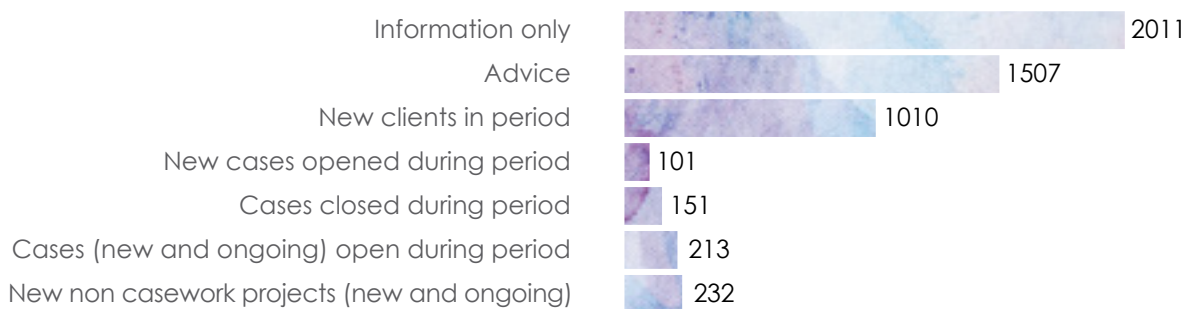
STATISTICS 2015/2016

In order to meet its reporting requirements DCLS collects statistics about its work on two separate databases.

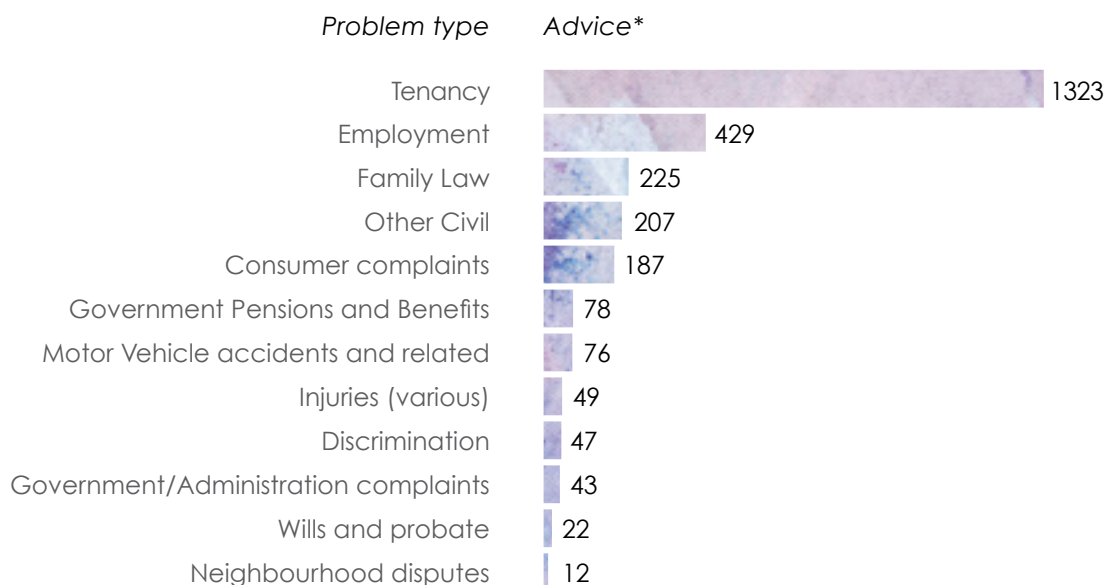
- Aged Care Advocacy and Disability Advocacy Service statistics are kept on a database designed and maintained by DCLS
- All legal services statistics are kept on CLSIS, a database designed and maintained by the Commonwealth Attorney General's Department. CLSIS will be replaced by a new client data base in 2016/2017

Legal Services 2015/2016

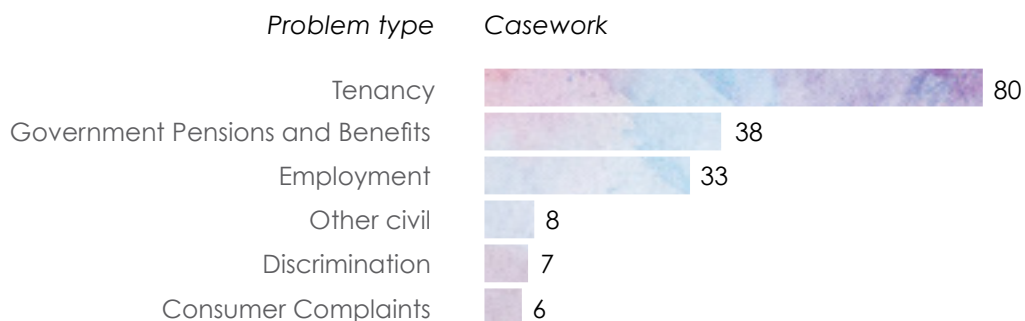
Summary of legal assistance



Most common problem types – advice* (these figures refer to number of times we provided advice in relation to each problem type NOT the number of clients)



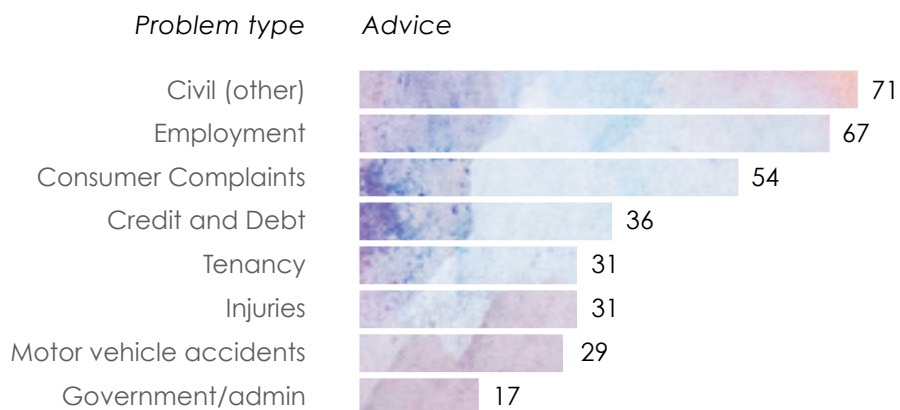
Most common problem types – casework undertaken (includes new cases and cases already open)



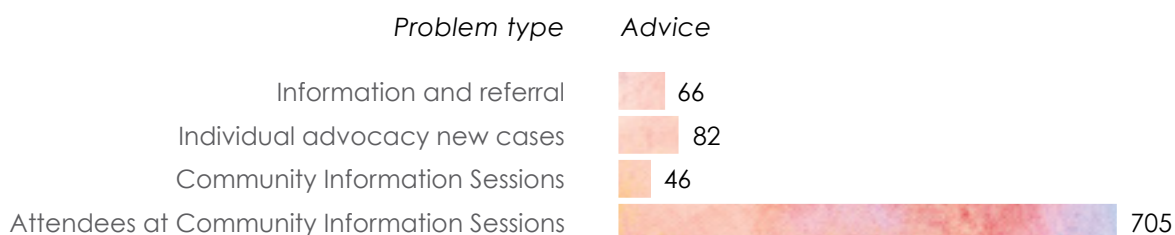
Advice provided by volunteer solicitors at after hours advice clinics



Most common problem types at after hours advice clinics



Aged Care and Disability Advocacy Service (ADAS)





DARWIN COMMUNITY LEGAL SERVICE

FINANCIAL STATEMENTS 2015/2016



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Prepared by

Prepared by Merit Partners
GPO Box 3470, Darwin NT 0801

Phone: 08 8982 1444 Fax: 08 8982 1400
Email: info@meritpartners.com.au

BOARD'S REPORT

30 June 2016

The Board presents its report on Darwin Community Legal Service Incorporated for the financial year ended 30 June 2016.

1. General information

Board members

The names of Board members throughout the year and at the date of this report are:

| | |
|---|-----------------------|
| Julie Davis – Chair | Appointed June 2016 |
| Frieda Evans – Treasurer/Public Officer | Member for full year |
| Mieke Dixon – Secretary | Appointed June 2016 |
| Julie Hansen | Member for full year |
| Ilonka Guse | Appointed August 2015 |
| Ippie Okazaki | Appointed August 2015 |
| Paulette Goddard | Resigned October 2015 |
| Carmel Torney – Chair | Resigned May 2016 |
| Julie Davis – Secretary | Resigned June 2016 |
| Rosemary Jacob | Retired November 2015 |

Principal activities

The principal activities of the Association during the financial year were to provide free legal and advocacy services to disadvantaged and marginalised people in and around the top end of the Northern Territory.

Significant changes

No significant change in the nature of these activities occurred during the year.

2. Operating results and review of operations for the year

Operating result

The surplus of the Association for the financial year amounted to \$ 222,118 (2015: \$ 89,468).

Signed in accordance with a resolution of the Members of the Board:

Board member:


.....
Julie Davis – Chair

Board member:


.....
Peggy Cheong - Director
(appointed 12 September 2016)

Dated this 6th day of OCTOBER 2016

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME

For the Year Ended 30 June 2016

| | 2016 \$ | 2015* \$ |
|---|-------------|-------------|
| Revenue | 1,837,572 | 1,761,509 |
| Other income | 1,199 | 1,959 |
| Employee benefits expense | (1,186,409) | (1,276,525) |
| Rent | (139,538) | (116,929) |
| Repairs and maintenance | (11,995) | (3,656) |
| Other premises costs | (34,824) | (21,617) |
| Communications | (18,241) | (21,772) |
| Office overheads | (14,365) | (20,693) |
| Insurance | (19,525) | (19,600) |
| Finance, audit and accounting | (88,558) | (75,380) |
| Library, resources and subscriptions | (16,299) | (14,434) |
| Travel | (24,788) | (33,653) |
| Program and planning | (45,231) | (54,726) |
| Minor equipment | (7,121) | (15,014) |
| Depreciation | (9,759) | - |
| Surplus for the year | 222,118 | 89,468 |
| Total comprehensive income for the year | 222,118 | 89,468 |

*Restated – see Note 12.

The accompanying notes form part of these financial statements.

STATEMENT OF FINANCIAL POSITION

30 June 2016

| | NOTE | 2016 \$ | 2015* \$ |
|--------------------------------|------|------------|-------------|
| ASSETS | | | |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | 2 | 1,007,882 | 1,033,014 |
| Trade and other receivables | 3 | 15,151 | 27,628 |
| Other assets | 4 | 25,105 | 30,389 |
| Total Current Assets | | 1,048,138 | 1,091,031 |
| NON-CURRENT ASSETS | | | |
| Property Plant and Equipment | 5 | 64,598 | - |
| Total Non-Current Assets | | 64,598 | - |
| Total Assets | | 1,112,736 | 1,091,031 |
| LIABILITIES | | | |
| CURRENT LIABILITIES | | | |
| Trade and other payables | 6 | 99,225 | 123,804 |
| Employee entitlements | 8 | 61,940 | 105,353 |
| Other liabilities | 7 | 11,621 | 145,361 |
| Total Current Liabilities | | 172,786 | 374,518 |
| NON-CURRENT LIABILITIES | | | |
| Employee entitlements | 8 | 62,771 | 61,452 |
| Total Non-Current Liabilities | | 62,771 | 61,452 |
| Total Liabilities | | 235,557 | 435,970 |
| Net Assets | | 877,179 | 655,061 |
| EQUITY | | | |
| Reserves | 9 | 116,422 | 157,224 |
| Retained earnings | 10 | 760,757 | 497,837 |
| Total Equity | | 877,179 | 655,061 |

*Restated – see note 12.

The accompanying notes form part of these financial statements.

STATEMENT OF CASH FLOWS

For the Year Ended 30 June 2016

| | NOTE | 2016 \$ | 2015 \$ |
|---|------|-------------|-------------|
| CASH FLOWS FROM OPERATING ACTIVITIES: | | | |
| Payments to suppliers and employees | | (1,802,022) | (1,785,312) |
| Interest received | | 14,878 | 21,437 |
| Receipt from grants | | 1,815,449 | 1,651,303 |
| Other receipts | | 20,920 | 202,190 |
| Net cash provided by operating activities | 11 | 49,225 | 89,618 |
| CASH FLOWS FROM INVESTING ACTIVITIES: | | | |
| Acquisition of plant and equipment | | (74,357) | - |
| Proceeds from sale of plant and equipment | | - | 363 |
| Net cash provided by (used by) investing activities | | (74,357) | 363 |
| CASH FLOWS FROM FINANCING ACTIVITIES: | | | |
| Net increase (decrease) in cash and cash equivalents held | | (25,132) | 89,981 |
| Cash and cash equivalents at beginning of year | | 1,033,014 | 943,033 |
| Cash and cash equivalents at end of financial year | 2 | 1,007,882 | 1,033,014 |

The accompanying notes form part of these financial statements.



NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 30 June 2016

1 Summary of Significant Accounting Policies

(a) Basis of Preparation

This financial report is a special purpose financial statements prepared in order to satisfy the financial reporting requirements of the *Associations Act* (NT) 2003. The Board has determined that the not-for-profit Association is not a reporting entity because in the Board's opinion, there are unlikely to exist users who are unable to satisfy all of their information needs. The Board has identified that special purpose financial reporting meets the needs of the organisation and those of most DCLS funding bodies.

The financial report has been prepared on an accrual basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(b) Property, Plant and Equipment

Property, plant and equipment is carried at cost less, where applicable, any accumulated depreciation. Cost includes expenditure that is directly attributable to the asset.

The depreciable amount of all property, plant and equipment is depreciated over the useful lives of the assets to the Association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(c) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less.

(d) Employee entitlements

Provision is made for the Association's liability for employee entitlements arising from services rendered by employees to the end of the reporting year. Employee entitlements have been measured at the amounts expected to be paid when the liability is settled.

(e) Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

(f) Trade and other payables

Trade creditors and other payables, including bank borrowings and distributor payable, are recognised at the nominal transaction value without taking into account the time value of money.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 30 June 2016

(g) Income Tax

The Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

(h) Revenue and other income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the entity and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

All revenue is stated net of the amount of goods and services tax (GST).

Grant revenue

Grant revenue is recognised in the statement of profit or loss and other comprehensive income when the entity obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably. Unspent grants are transferred to an appropriate liability account.

(i) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

(j) Going concern

Darwin Community Legal Service Incorporated is dependent on various Northern Territory and Federal Government Departments for the majority of its revenue used to operate the business. At the date of this report the Board members have no reason to believe these Departments will not continue to support Darwin Community Legal Service Incorporated.

(k) Reserves

The fund reserves are as follows:

Maternity reserves

This reserve is used to record funds set aside for future maternity costs of the Association's employees.

Redundancy reserves

This reserve is used to record funds set aside for future redundancy costs of the Association's employees whose jobs have been abolished for funding.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 30 June 2016

| 2 Cash and cash equivalents | 2016 \$ | 2015 \$ |
|-----------------------------|------------|------------|
| Cash on hand | 300 | 300 |
| Cash at bank | 1,007,582 | 1,032,714 |
| | 1,007,882 | 1,033,014 |

| 3 Trade and other receivables | 2016 \$ | 2015 \$ |
|-------------------------------|------------|------------|
| CURRENT | | |
| Trade receivables | 2,316 | 15,644 |
| Deposits | 500 | 500 |
| GST receivables | 12,335 | 11,484 |
| | 15,151 | 27,628 |

| 4 Other assets | 2016 \$ | 2015 \$ |
|----------------|------------|------------|
| CURRENT | | |
| Prepayments | 24,320 | 29,228 |
| Accrued income | 785 | 1,161 |
| | 25,105 | 30,389 |

| 5 Property Plant and Equipment | 2016 \$ | 2015 \$ |
|--------------------------------|------------|------------|
| Furniture and Equipment Cost | 27,333 | 13,636 |
| Less: Accumulated depreciation | (6,470) | (13,636) |
| | 20,863 | - |
| Leasehold Improvements Cost | 47,024 | - |
| Less: Accumulated depreciation | (3,289) | - |
| | 43,735 | - |
| Total Cost | 74,357 | 13,636 |
| Less: Accumulated depreciation | (9,759) | (13,636) |
| | 64,598 | - |

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 30 June 2016

| 6 Trade and other payables | 2016 \$ | 2015 \$ |
|---------------------------------|---------------|----------------|
| CURRENT | | |
| Trade payables | 21,086 | 36,471 |
| Deposits | 966 | 827 |
| GST payable | 7,996 | 19,606 |
| Accrued expense | 46,423 | 41,121 |
| Superannuation payable | - | 8,274 |
| PAYGW payable | 14,089 | 17,505 |
| Contingent Liability/Legal Fees | 8,665 | - |
| | 99,225 | 123,804 |

| 7 Other liabilities | 2016 \$ | 2015 \$ |
|---|---------------|----------------|
| CURRENT | | |
| Unexpended grants - other | 11,621 | 21,764 |
| Unexpended grants - Attorney General's Department | - | 123,597 |
| | 11,621 | 145,361 |

| 8 Employee Entitlements | 2016 \$ | 2015 \$ |
|-------------------------|---------------|----------------|
| CURRENT | | |
| Annual leave provision | 61,940 | 105,353 |
| | 61,940 | 105,353 |
| NON-CURRENT | | |
| Long service leave | 62,771 | 61,452 |
| | 62,771 | 61,452 |

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 30 June 2016

| 9 Reserves | 2016 \$ | 2015* \$ |
|--------------------|------------|-------------|
| Maternity reserve | | |
| Transfers in | 7,781 | 20,762 |
| Redundancy reserve | | |
| Transfers in | 108,641 | 136,462 |
| Total | 116,422 | 157,224 |

*Restated – see note 12.

Movements of reserves are as follows:

| | | |
|--------------------------------------|----------|---------|
| Maternity Reserve | | |
| Beginning balance | 20,762 | - |
| Transfer from/(to) retained earnings | (12,981) | 20,762 |
| Ending balance | 7,781 | 20,762 |
| Redundancy Reserve | | |
| Beginning balance | 136,462 | - |
| Transfer from/(to) retained earnings | (27,821) | 136,462 |
| Ending balance | 108,641 | 136,462 |

| 10 Retained Earnings | 2016 \$ | 2015* \$ |
|---|------------|-------------|
| Retained earnings (accumulated losses) at the beginning of the financial year | 497,837 | 565,593 |
| Surplus | 222,118 | 89,468 |
| Transfer from/(to) reserves | 40,802 | (157,224) |
| Retained earnings at end of the financial year | 760,757 | 497,837 |

*Restated – see note 12.

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 30 June 2016

11 Cash Flow Information

(a) Reconciliation of cash

Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the statement of financial position as follows:

| | NOTE | 2016 \$ | 2015 \$ |
|---------------------------|------|------------|------------|
| Cash and cash equivalents | 2 | 1,007,882 | 1,033,014 |

(b) Reconciliation of result for the year to cash flows from operating activities

Reconciliation of surplus to net cash provided by operating activities:

| | 2016 \$ | 2015* \$ |
|---|------------|-------------|
| Surplus | 222,118 | 89,468 |
| Cash flows excluded from surplus attributable to operating activities | | |
| Non-cash flows in surplus: | | |
| - net gain on disposal of property, plant and equipment | - | (363) |
| - depreciation | 9,759 | - |
| Changes in assets and liabilities, net of the effects of purchase and disposal of subsidiaries: | | |
| - (increase)/decrease in trade and other receivables | 12,477 | (12,429) |
| - (increase)/decrease in prepayments | 5,284 | (73) |
| - increase/(decrease) in trade and other payables | (158,319) | (32,061) |
| - increase/(decrease) in employee benefits | (42,094) | 45,076 |
| Net cash provided by operating activities | 49,225 | 89,618 |

*Restated – see note 12.

12 Prior Period Adjustments

The prior period balances for provision for maternity reserve and redundancy reserve have been restated to adjust for the overstatement of \$157,224 for both provision accounts. Consequently, the expenses recorded in the previous year amounting to \$37,352 have also been restated for the overstatement of expenses.

The effect of the adjustments increases the prior year surplus and retained earnings by \$37,352. Consequently the provisions and reserve accounts in the statement of financial position in 2015 decreased and increased by \$157,224 respectively.

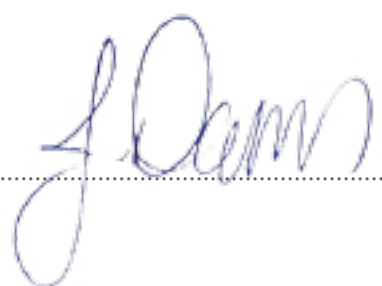


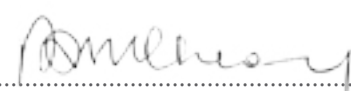
BOARD'S DECLARATION

In our opinion:

1. the accompanying financial report as set out on pages 3 to 11, being a special purpose financial statement, is drawn up so as to present fairly the state of affairs of the Association as at 30 June 2016 and the results of the Association for the year ended on that date;
2. the accounts of the Association have been properly prepared and are in accordance with the books of account of the Association.
3. there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

This statement is signed for and on behalf of the Board by:

Board member 
Julie Davis - Chair

Board member 
Peggy Cheong - Director

Dated this 6th day of OCTOBER 2016

INDEPENDENT AUDIT REPORT



Independent audit report to the members of Darwin Community Legal Service Incorporated

We have audited the accompanying special purpose financial report of Darwin Community Legal Service ("the Association"), which comprises the statement of financial position as at 30 June 2016, the statement of profit and loss and other comprehensive income and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory notes and the Board's Report.

The Responsibility of the Association's Board for the Financial Report

The Association's Board is responsible for the preparation of the special purpose financial report, and have determined that the accounting policies described in Note 1 to the financial statements are appropriate to meet the reporting requirements of the *Associations Act* NT and the Association's Constitution and are appropriate to meet the needs of the members. The Association's Board is also responsible for such controls as the Board determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on our judgment, including the assessments of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit we have met the independence requirements of the Australian professional accounting bodies.

Auditor's Opinion

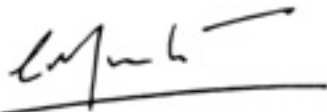
In our opinion, the special purpose financial report presents fairly, in all material respects, the financial position of Darwin Community Legal Service as of 30 June 2016 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Darwin Community Legal Service Incorporated to meet the requirements of the *Associations Act* NT and the Association's constitution. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for Darwin Community Legal Service Incorporated and should not be distributed to parties other than Darwin Community Legal Service Incorporated.

Merit Partners

Merit Partners



MunLi Chee
Director

DARWIN

6 October 2016

DISCLAIMER



Disclaimer on Additional Financial Information – Income and Expenditure Statements

The additional financial information presented in the following pages 16 to 29 has been compiled by Darwin Community Legal Services Incorporated.

No audit or review has been performed by us and accordingly no assurance is expressed. Accordingly, we do not express an opinion on the additional financial information and no warranty of accuracy or reliability is given.

To the extent permitted by law, we do not accept liability for any loss or damage which any person may suffer arising from any negligence on our part. No person should rely on the additional financial information without having an audit or review conducted.

Merit Partners

Merit Partners

Darwin

6 October 2016

INCOME AND EXPENDITURE STATEMENT

30 June 2015

| | 2016 \$ | 2015 \$ |
|-----------------------------------|------------------|------------------|
| INCOME | | |
| Sale of goods | 5,825 | 6,745 |
| Interest income | 14,878 | 20,622 |
| Member subscriptions | 109 | 268 |
| Legal Practitioners Fidelity Fund | 14,286 | 14,286 |
| Donations | 1,310 | 3,464 |
| Recoveries | 1,043 | 1,864 |
| NPA Community Legal Centre Grant | 722,116 | 712,240 |
| NDAP | 321,603 | 320,606 |
| NACAP | 199,494 | 196,586 |
| CHSP | 31,392 | 31,081 |
| NT DOH | 85,324 | 82,935 |
| TAS | 311,317 | 328,591 |
| Other grants | 129,918 | 41,276 |
| Other income | 156 | 2,904 |
| Total income | 1,838,771 | 1,763,468 |
| LESS: EXPENSES | | |
| Accounting fees | 12,124 | 8,826 |
| Archiving costs | 4,493 | 3,042 |
| Auditors remuneration | 18,900 | 6,500 |
| Bad debts | - | - |
| Bank charges | 882 | 870 |
| Cleaning | 11,546 | 10,024 |
| Computer expenses | 4,265 | 4,758 |
| Depreciation | 9,759 | - |
| Electricity and water | 5,886 | 728 |
| Equipment < \$5,000 | 7,121 | 15,015 |
| Freight and cartage | 71 | - |
| Insurance | 19,525 | 19,600 |
| Leave pay | (42,094) | 45,076 |
| Legal fees | - | 8,665 |
| Meeting expenses | 12,985 | 13,472 |
| Memberships | 9,258 | 8,494 |
| Motor vehicle expenses | 7,444 | 11,886 |

INCOME AND EXPENDITURE STATEMENT

30 June 2015

| <i>Continued...</i> | 2016 \$ | 2015 \$ |
|----------------------------------|------------------|------------------|
| Postage | 1,645 | 1,217 |
| Practice certificates | 2,634 | 3,859 |
| Printing and stationery | 7,876 | 5,980 |
| Rights on Show expenses | 12,367 | 10,785 |
| Refit and relocation expenses | 17,392 | 2,200 |
| Repairs and maintenance | 11,995 | 3,656 |
| Salaries | 1,125,688 | 1,120,280 |
| Staff training and development | 2,281 | 6,831 |
| Subscriptions | 2,548 | 2,899 |
| Sundry expenses | (3,008) | 4,009 |
| Superannuation contributions | 100,533 | 104,338 |
| Telephone | 18,241 | 21,772 |
| Travel | 17,345 | 21,766 |
| Consulting and professional fees | 57,534 | 60,054 |
| Advertising | 9,326 | 13,985 |
| Rent | 139,538 | 116,929 |
| Conferences | 10,553 | 16,484 |
| Total Expenses | 1,616,653 | 1,674,000 |
| Surplus | 222,118 | 89,468 |



JOB REPORTS

30 June 2015

INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: Community Legal Centre Funding
(National Partnership Agreement)

| | 2015/2016 |
|----------------------------------|------------------|
| INCOME | |
| CLC Recurrent Funding | \$722,116 |
| Interest Earned | \$3,724 |
| Total Income | \$725,840 |
| EXPENSES | |
| Wages and Salaries | \$440,014 |
| Contractors/Consultants | \$19,373 |
| Annual Leave/Tfr to Provisions | -\$20,850 |
| Long Serv Lv/Tfr to Provisions | \$990 |
| Superannuation | \$41,717 |
| Rent | \$9,130 |
| *Org Management Services Exp | \$209,901 |
| Staff Training and Development | \$592 |
| Conferences (Incl Travel and Ac) | \$4,151 |
| Staff Recruitment & Advertising | \$1,226 |
| IT Support | \$1,765 |
| Insurance/Contents/PL/MV | \$29 |
| Library Purchases | \$178 |
| Memberships | \$838 |
| Practicing Certificates | \$790 |
| Travel/Service Delivery | \$2,848 |
| Motor Vehicle Running Expenses | \$2,639 |
| Functions (AGM/Policy Days) | \$4,000 |
| Venue Hire ~ Advice Sessions | \$315 |
| Interpreters | \$442 |
| Prog Advert/Marketing/Publicat | \$1,591 |
| Minor Equipment <\$5000 | \$4,163 |
| MV Replacement/Tfr to Prov'n | \$0 |
| Total Expenses | \$725,840 |
| Net Profit (Loss) | \$0 |

* Organisational Management Services are levied against all DCLS programs to recover costs associated with: Management and Administrative Support, Insurance, Repairs and Maintenance, Cleaning/Gardening, Utilities, Communications, Stationery/Resources, IT Support, Audit and Accounting Fees, Shared Motor Vehicle Costs, Governance Costs



INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: Community Legal Centre Funding (2014/2015 Surplus)

| | 2015/2016 |
|-----------------------------|-----------|
| INCOME | |
| Surplus/Deficit Tfr>FYR/GLS | \$23,597 |
| Total Income | \$23,597 |
| | |
| EXPENSES | |
| Wages and Salaries | \$21,550 |
| Superannuation | \$2,047 |
| Total Expenses | \$23,597 |
| Net Profit (Loss) | \$0 |

PROGRAM: Community Legal Centre Funding (2013/2014 Surplus)

| | 2015/2016 |
|--------------------------------------|-----------|
| INCOME | |
| Surplus/Deficit Tfr>FYR/GLS | \$100,000 |
| Total Income | \$100,000 |
| | |
| EXPENSES | |
| Refit/Relocation Costs | \$17,392 |
| Org Review/Guidelines Exp | \$8,252 |
| Capitalised costs (Refit/Relocation) | \$74,356 |
| Total Expenses | \$100,000 |
| Net Profit (Loss) | \$0 |

INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: Disability Advocacy Program (NT Department of Health)

| | 2015/2016 |
|----------------------------------|-----------------|
| INCOME | |
| Interest Earned | \$412 |
| ADRT/NT DHF Disability Grant | \$85,324 |
| Total Income | \$85,736 |
| EXPENSES | |
| Wages and Salaries | \$49,187 |
| Annual Leave/Tfr to Provisions | -\$1,727 |
| Long Serv Lv/Tfr to Provisions | -\$295 |
| Superannuation | \$4,513 |
| Rent | \$1,058 |
| Rent - Gove Office | \$2,330 |
| R & M Premises | \$321 |
| Cleaning Supplies/Gardening | \$93 |
| Org Management Services Exp | \$25,163 |
| Staff Training and Development | \$49 |
| Conferences (Incl Travel and Ac) | \$544 |
| Staff Recruitment & Advertising | \$67 |
| Telephone | \$46 |
| Stationery/Consumable/P' Copier | \$1 |
| Courier Service/Freight | \$10 |
| IT Support | \$340 |
| Postage | \$15 |
| Memberships | \$78 |
| Travel/Service Delivery | \$1,488 |
| Accommodation/Service Delivery | \$374 |
| Motor Vehicle Running Expenses | \$326 |
| Functions (AGM/Policy Days) | \$136 |
| Prog Advert/Marketing/Publicat | \$373 |
| Programming Planning | \$845 |
| Minor Equipment <\$5000 | \$136 |
| Software | \$266 |
| Total Expenses | \$85,736 |
| Net Profit (Loss) | \$0 |

INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: National Aged Care Advocacy Program
(Clth Dept of Health)

| | 2015/2016 |
|----------------------------------|------------------|
| INCOME | |
| Interest Earned | \$859 |
| ADT/DSS/NACAP Grant | \$177,851 |
| Total Income | \$178,710 |
| EXPENSES | |
| Wages and Salaries | \$102,526 |
| Annual Leave/Tfr to Provisions | -\$3,600 |
| Long Serv Lv/Tfr to Provisions | -\$615 |
| Superannuation | \$9,407 |
| Rent | \$2,205 |
| Rent - Gove Office | \$4,857 |
| R & M Premises | \$668 |
| Cleaning Supplies/Gardening | \$194 |
| Org Management Services Exp | \$52,451 |
| Staff Training and Development | \$103 |
| Conferences (Incl Travel and Ac) | \$1,133 |
| Staff Recruitment & Advertising | \$140 |
| Telephone | \$96 |
| Stationery/Consumable/P' Copier | \$2 |
| Courier Service/Freight | \$20 |
| IT Support | \$709 |
| Postage | \$31 |
| Memberships | \$163 |
| Travel/Service Delivery | \$3,101 |
| Accommodation/Service Delivery | \$779 |
| Motor Vehicle Running Expenses | \$679 |
| Functions (AGM/Policy Days) | \$284 |
| Prog Advert/Marketing/Publicat | \$777 |
| Programming Planning | \$1,762 |
| Minor Equipment <\$5000 | \$284 |
| Software | \$555 |
| Total Expenses | \$178,710 |
| Net Profit (Loss) | -\$0 |

INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: National Disability Advocacy Program
(Dept of Social Services)

| | 2015/2016 |
|----------------------------------|------------------|
| INCOME | |
| Interest Earned | \$1,553 |
| ADT/DSS/NDAP East Arnhem Grant | \$166,307 |
| ADT/DSS/NDAP Grant | \$155,296 |
| Insurance Claim Refunds | |
| Total Income | \$323,157 |
| EXPENSES | |
| Wages and Salaries | \$185,395 |
| Annual Leave/Tfr to Provisions | -\$6,509 |
| Long Serv Lv/Tfr to Provisions | -\$1,113 |
| Superannuation | \$17,010 |
| Rent | \$3,987 |
| Rent - Gove Office | \$8,783 |
| R & M Premises | \$1,208 |
| Cleaning Supplies/Gardening | \$350 |
| Org Management Services Exp | \$94,846 |
| Staff Training and Development | \$186 |
| Conferences (Incl Travel and Ac) | \$2,049 |
| Staff Recruitment & Advertising | \$253 |
| Telephone | \$173 |
| Stationery/Consumable/P' Copier | \$4 |
| Courier Service/Freight | \$37 |
| IT Support | \$1,282 |
| Postage | \$56 |
| Memberships | \$295 |
| Travel/Service Delivery | \$5,607 |
| Accommodation/Service Delivery | \$1,409 |
| Motor Vehicle Running Expenses | \$1,228 |
| Functions (AGM/Policy Days) | \$513 |
| Prog Advert/Marketing/Publicat | \$1,405 |
| Programming Planning | \$3,186 |
| Minor Equipment <\$5000 | \$513 |
| Software | \$1,004 |
| Total Expenses | \$323,157 |
| Net Profit (Loss) | -\$0 |

INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: Commonwealth Home Support Program
(Clth Dept of Health)

| | 2015/2016 |
|----------------------------------|-----------------|
| INCOME | |
| Interest Earned | \$205 |
| ADT/HACC CHSP | \$42,519 |
| Total Income | \$42,724 |
| EXPENSES | |
| Wages and Salaries | \$24,511 |
| Annual Leave/Tfr to Provisions | -\$861 |
| Long Serv Lv/Tfr to Provisions | -\$147 |
| Superannuation | \$2,249 |
| Rent | \$527 |
| Rent - Gove Office | \$1,161 |
| R & M Premises | \$160 |
| Cleaning Supplies/Gardening | \$46 |
| Org Management Services Exp | \$12,539 |
| Staff Training and Development | \$25 |
| Conferences (Incl Travel and Ac) | \$271 |
| Staff Recruitment & Advertising | \$33 |
| Telephone | \$23 |
| Stationery/Consumable/P' Copier | \$1 |
| Courier Service/Freight | \$5 |
| IT Support | \$169 |
| Postage | \$7 |
| Memberships | \$39 |
| Travel/Service Delivery | \$741 |
| Accommodation/Service Delivery | \$186 |
| Motor Vehicle Running Expenses | \$162 |
| Functions (AGM/Policy Days) | \$68 |
| Prog Advert/Marketing/Publicat | \$186 |
| Programming Planning | \$421 |
| Minor Equipment <\$5000 | \$68 |
| Software | \$133 |
| Total Expenses | \$42,724 |
| Net Profit (Loss) | \$0 |

INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: Tenants Advice Service
(NT Dept Attorney-General and Justice)

| | 2015/2016 |
|----------------------------------|------------------|
| INCOME | |
| Tenants Advice Service Grant | \$311,317 |
| Interest Earned | \$2,133 |
| Total Income | \$313,450 |
| EXPENSES | |
| Wages and Salaries | \$181,041 |
| Annual Leave/Tfr to Provisions | \$453 |
| Long Serv Lv/Tfr to Provisions | \$2,499 |
| Superannuation | \$20,280 |
| Rent | \$5,223 |
| Cleaning Supplies/Gardening | \$109 |
| Org Management Services Exp | \$96,508 |
| Staff Training and Development | \$960 |
| Conferences (Incl Travel and Ac) | \$2,405 |
| Staff Recruitment & Advertising | \$437 |
| Practicing Certificates | \$1,844 |
| Travel/Service Delivery | \$814 |
| Interpreters | \$849 |
| Prog Advert/Marketing/Publicat | \$28 |
| Total Expenses | \$313,450 |
| Net Profit (Loss) | \$0 |



INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: HACC CHSP Transition Funding (Dept of Social Services)

| | 2015/2016 |
|-------------------------|-----------|
| INCOME | |
| DSS/HACC One Off Grant | \$12,000 |
| Total Income | \$12,000 |
| EXPENSES | |
| Wages and Salaries | \$7,671 |
| Superannuation | \$729 |
| Org Management Services | \$3,600 |
| Total Expenses | \$12,000 |
| Net Profit (Loss) | \$0 |

INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: CHSP Extension (Dept of Social Services)

| | 2015/2016 |
|-----------------------------|-----------|
| INCOME | |
| ADT/HACC CHSP | \$10,515 |
| Total Income | \$10,515 |
| EXPENSES | |
| Wages and Salaries | \$6,722 |
| Superannuation | \$639 |
| Org Management Services Exp | \$3,155 |
| Total Expenses | \$10,515 |
| Net Profit (Loss) | \$0 |



INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: Legal Practitioners Fidelity Fund

| | 2015/2016 |
|--------------------------------|-----------|
| INCOME | |
| LPA Grant | \$14,286 |
| Unexp Grant Deferred >FYR | -\$285 |
| Recoverable Deficit C/Fwd >FYR | -\$11,714 |
| Total Income | \$2,286 |
| EXPENSES | |
| Org Management Services Exp | \$2,286 |
| Total Expenses | \$2,286 |
| Net Profit (Loss) | \$0 |

INCOME AND EXPENDITURE REPORT

Reporting Period: July 2015 to June 2016

PROGRAM: Community Benefit Trust

| | 2015/2016 |
|---------------------------|-----------|
| INCOME | |
| Unexp Grant Deferred >FYR | -\$412 |
| Minor Grants | \$2,299 |
| Total Income | \$1,887 |
| EXPENSES | |
| Rights on Show Expenses | \$1,887 |
| Total Expenses | \$1,887 |
| Net Profit (Loss) | \$0 |





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*Like expanding, boundless tree roots,
Darwin Community Legal Service has
a strong and stable foundation.*

*The positive energy and support from
the richness of the earth, much like our
community, promotes great growth and
reliability for the future.*

